



# **CALL FOR APPLICATIONS**

Selection procedure for the recruitment of three external experts for technical training activities within the project *"EuropeAid/140420/DH/SER/BA EU support for IDDEEA to improve the information system of the Agency For Identification Documents, Registers, and Data Exchange of Bosnia and Herzegovina – Contract No: 2021/423-628"* (ID AV22\_003 – AV22\_004 – AV22\_005)

### 1. Introduction

In 2021 in partnership with KING ICT Sarajevo, CSI was awarded the **EuropeAid/140420/DH/SER/BA "EU support for IDDEEA**" project to improve information and service delivery and make the Agency for Identification Documents, Registers, and Data Exchange (IDDEEA) more accountable, transparent and effective.

Contract n .: 2021 / 423-628 between the European Commission and King ICT Sarajevo for the EU support for IDDEEA project in Bosnia and Herzegovina (EC/BiH/TEN/19/011) was signed in the name of the partnership on March 29, 2021.

The purpose of the ongoing project is to create new application solutions and organize training sessions for IDDEEA experts to improve the technical capabilities of the ICT system in Bosnia and Herzegovina for greater effectiveness and transparency in the provision of digital services.

The project's expected results are the greater general accessibility to data in compliance with Open Data standards and the development of a core application based on Oracle ADF technology. CSI Piemonte is delivering the 18 courses planned to guarantee successful training in the various IT fields.

Some of the above courses must be delivered in the local language (Serbian, Croatian or Bosnian).



It is therefore necessary to identify three Professionals (Trainers) to deliver seven courses on the following topics:

- Fortinet Next Generation Firewall;
- Advanced CISCO security;
- Windows 10 operating system;
- UTIMACO Hardware Security Module;
- Web services, Certificates.

The training must be held in Banja Luka o Sarajevo, Bosnia and Herzegovina, at the Beneficiary's premises.

This procedure is aimed at recruiting three external professional experts, for the three Trainer positions, in possession of the requirements mentioned in this call (see below). More in detail:

- Trainer expert in Fortinet Next Generation Firewall and Windows 10 operating system (hereinafter Trainer 1), in possession of the requirements mentioned in this call (see below);
- Trainer expert in Advanced CISCO security and Web services (hereinafter Trainer 2), in possession of the requirements mentioned in this call (see below);
- Trainer expert in UTIMACO Hardware Security Module and Certificates (hereinafter Trainer 3), in possession of the requirements mentioned in this call (see below).

The three experts will perform the following seven courses in the local language (Bosnian, Serbian or Croatian):



- 1. Training for work on Fortinet Next Generation Firewall;
- 2. Advanced CISCO security training (equivalent to CCNA Security course, overall course on network security);
- 3. Training Configuring and maintaining the Windows 10 operating system;
- 4. Training on UTIMACO Hardware Security Module;
- 5. Web services Training;
- 6. Certificates 1. Introduction;
- 7. Certificates 2. Laboratory exercises & practical examples.

# 2. Object of the assignment

Under the responsibility of the CSI project referent the **experts** shall carry out the following activities:

- define and confirm the dates, structure and contents of the courses with the CSI project referent;
- prepare the supporting material (presentations in English and in the local language) and provide the material to the CSI project referent at least three days before the courses are delivered;
- carry out the courses at the IDDEEA premises in Banja Luka or Sarajevo, Bosnia & Herzegovina;
- monitor the presence of participants through the Smart3L platform dedicated to the project.

The Professionals indicated above, that will carry out the following trainings in the local language (Serbian, Croatian, or Bosnian), will have to carry out the following activities:

# <u>Trainer 1</u>

1. Training for work on Fortinet Next Generation Firewall

Topics and thematic content:



- Basic Configuration: IP Address, Routing, Defining Policies, etc;
- Creating VPNs (gateway to gateway, client to gateway);
- Creating NAT;
- SSL Inspection;
- Setting up and administering the IPS;
- Configure and administer the work in High Availability mode;
- creating virtual domen;
- troubleshooting;
- monitoring.

# Level of participants: advanced

### Training duration: 5 working days

2. Training Configuring and maintaining the Windows 10 operating system

### **Topics and thematic content:**

- Installation Windows 10 operational system;
- Implementation of post-installation settings;
- Network setting;
- Windows 10 Management Group Policy mechanism;
- Storage management;
- Remote Access Implementation;
- Application development and management;
- Manage files and printers;
- Data security management;
- Device security management;
- Network security management;
- Troubleshooting and recovery;
- Maintaining Windows 10 operating system;
- Recovery of Windows 10 operating system.

#### Level of participants: beginners

# Training duration: 2 working days



# <u>Trainer 2</u>

1. Advanced CISCO security training (equivalent to CCNA Security course, overall course on network security)

# Topics and thematic content:

- Understand 802.1X architecture, implementation and operation;
- Understand commonly implemented Extensible Authentication Protocols (EAP);
- Implement Public-Key Infrastructure with ISE;
- Implement MAC Authentication Bypass;
- Implement identity based authorization policies;
- Understand CISCO Trust Sec features;
- Implement Web Authentication and Guest Access;
- Secure VPN management;
- CISCO Adaptive Security Device Manager (ASDM);
- Site-to-Site IPSec VPN use Pre-Shared Keys for authentication;
- Site-to-Site IPSec VPN use of Public Key infrastructure i Digital Certificates for authentication;
- Dynamic Multipoint VPN;
- CISCO IOS SSL VPN (WebVPN);
- Advanced NAT features;
- FirePOWER Next-Generation IPS (NGIPS);
- Adaptive Security Appliance (ASA);
- Intrusion Prevention Systems (IPS);
- Troubleshooting, Monitoring and Reporting Tools.

# Level of participants: intermediate and advanced

Training duration: 4 working days

2. Web services Training

Topics and thematic content :



- Introduction to web services;
- Api manager;
- Integrator.

Level of participants: intermedium Training duration: 4 working days

# <u>Trainer 3</u>

1. Training on UTIMACO Hardware Security Module

# **Topics and thematic content:**

- Introduction;
- Installation;
- Managing;
- Practical exercises.

Level of participants: intermedium and advanced

# Training duration: 3 working days

2. Certificates

# Topics and thematic content:

- Introduction;
- Maintenance and availability options;
- Digital signature;
- Online certificate status .

# Level of participants: intermedium and advanced

Training duration: 2 working days

3. Certificates 2

# Topics and thematic content:



laboratory exercises, practical examples and training on certificates.

Level of participants: intermedium and advanced

Training duration: 2 working days

# 3. Type of contract

These positions are an external professional assignments and cannot in any way constitute an employment relationship. These positions will therefore be carried out by the Experts in full autonomy, without any dependent and/or subordinate relationship with CSI-Piemonte.

For the assignment of the position, a contract will be stipulated in accordance with the provisions of civil and tax laws.

# 4. Duration and place of the assignment

The assignment will start from the date of signature of the contract until 31 December 2022.

In consideration of the nature of the activities and the location of the involved subjects with whom relationships will be maintained, it is agreed that the main place of the activity will be in Banja Luka and Sarajevo, Bosnia and Herzegovina

The dates for the trainings must be agreed with the CSI project referent.

# 4. Remuneration for the assignment

The remuneration to be paid for carrying out the activities associated with art. 2 and for the duration set out in art. 4 are as follows:

# • Trainer 1

The daily remuneration of the Trainer 1 is equal to  $\notin$  490.00 (including any social security charges and net of compulsory safety costs equal to  $\notin$  0.00), in addition to compulsory charges by law, for a maximum number of 7 days. The maximum estimated amount is equal to  $\notin$  3.430,00, in addition to compulsory charges by law (including any social security charges, travel expenses and net of compulsory safety costs equal to  $\notin$  0.00).

• Trainer 2



The daily remuneration of the Trainer 2 is equal to  $\notin$  490.00 (including any social security charges and net of compulsory safety costs equal to  $\notin$  0.00), in addition to compulsory charges by law, for a maximum number of 8 days. The maximum estimated amount is equal to  $\notin$  3.920,00 in addition to compulsory charges by law (including any social security charges, travel expenses and net of compulsory safety costs equal to  $\notin$  0.00).

### • Trainer 3

The daily remuneration of the Trainer 3 is equal to  $\notin$  490.00 (including any social security charges and net of compulsory safety costs equal to  $\notin$  0.00), in addition to compulsory charges by law, for a maximum number of 7 days. The maximum estimated amount is equal to  $\notin$  3.430,00 in addition to compulsory charges by law (including any social security charges, travel expenses and net of compulsory safety costs equal to  $\notin$  0.00).

The CSI is not obliged to request the full execution of the services related to the maximum estimated amount, as determined above, and there is no guarantee of complete use, as it is the maximum amount for the entire duration of the contract and therefore it is nonbinding.

Payment is due at the end of the month following the month of the invoice. The invoice should be sent in advance by email to the following address: ufficio.contabilitagenerale@csi.it.

Invoicing will take place at the end of the work, upon submission of the work progress report. The expert shall send the report to CSI Piemonte.

# 6. Participation requirements

Experts who meet the following requirements on the expiry date of this call for applications will be admitted to the selection:

# A) MINIMUM GENERAL REQUIREMENTS THAT ARE ESSENTIAL FOR ADMISSION TO THE PROCEDURE (VALID FOR THE THREE PROFILES)

A.1) enjoyment of civil and political rights;



- A.2) neither criminal conviction nor record concerning the application of any prev entive measure, civil judgement or administrative measure displayed in the regis ter of criminal records;
- A.3) no pending criminal proceeding;
- A.4) no business relation with CSI-Piemonte that potentially may generate a conflict of interest;
- A.5) no marriage or kinship relation with the board of directors and employees of CSI-Piemonte;
- A.6) not to have exercised authoritative or negotiating powers towards CSI Piemonte on behalf of a public administration (pursuant to article 1, paragra ph 2 of Legislative Decree no. 165/01) during the last three years of public employment contract being terminated prior to this procedure.

In addition, the Expert will indicate:

- citizenship (Italian or other);
- details about the professional pension fund;
- details about the insurance policy to cover the risks arising from the exercise of professional activities.

# **B) M**INIMUM PROFESSIONAL REQUIREMENTS (**D**IFFERENTIATED BASED ON REQUIRED PROFILES)

# **B.1** TRAINER 1 – EXPERT IN FORTINET NEXT GENERATION FIREWALL AND WINDOWS 10 OPERATING SYSTEM

- B.1.1) University degree in Information Technology, Engineering, Mathematics or related field:
- B.1.2) Possess at least five years of general professional experience, as described in the

Curriculum Vitae

Candidates shall provide information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

B.1.3) Excellent knowledge of written and oral English as described in the *Curriculum Vitae;* 



- B.1.4) Excellent knowledge of the local language (Serbian, Croatian, or Bosnian), as described in the *Curriculum Vitae*;
- B.1.5) Minimum 3 years of experience in administration and maintenance of Fortinet

firewalls, as described in the Curriculum Vitae

Candidates shall provide information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

B.1.6) Minimum 3 years of experience in administration and maintenance of Windows

10 systems, as described in the Curriculum Vitae

Candidates shall provide information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

B.1.7) Proven experience, at least 3 years, as described in the Curriculum Vitae, in

providing training for public/government companies and/or private

companies in local language

Candidates shall provide information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call.

# **B.2** TRAINER 2 – EXPERT IN ADVANCED CISCO SECURITY AND WEB SERVICES

- B.2.1) University degree in Information Technology, Engineering, Mathematics or related field;
- B.2.2) Possess at least five years of general professional experience, as described in the

Curriculum Vitae

Candidates shall provide information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

B.2.3) Proven experience, at least 3 years, as described in the Curriculum Vitae, in providing

training for public/government companies and/or private companies in local language

Candidates shall provide information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call.

B.2.4) Excellent knowledge of written and oral English as described in the Curriculum Vitae;



- B.2.5) Excellent knowledge of the local language (Serbian, Croatian, or Bosnian), as described in the *Curriculum Vitae*;
- B.2.6) The lecturer should be CISCO Certified expert (CCNP certificate at least).

# **B.3 TRAINER 3 – EXPERT IN UTIMACO HARDWARE SECURITY MODULE AND CERTIFICATES**

- B.3.1) University degree in Information Technology, Engineering, Mathematics or related field;
- B.3.2) Proven experience, at least 3 years, as described in the *Curriculum Vitae*, in providing training for public/government companies and/or private companies in local language

Candidates shall provide information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call.

B.3.3) Possess at least five years of general professional experience, as described in the

Curriculum Vitae

Candidates shall provide information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

- B.3.4) Excellent knowledge of written and oral English as described in the *Curriculum Vitae*;
- B.3.5) Excellent knowledge of the local language (Serbian, Croatian, or Bosnian), as described
  - in the Curriculum Vitae;

# **C) P**REFERENTIAL REQUIREMENTS: SPECIFIC KNOWLEDGE AND SKILLS (DIFFERENTIATED BASED ON REQUIRED PROFILES)

# C.1 TRAINER 1 – EXPERT IN FORTINET NEXT GENERATION FIREWALL AND WINDOWS 10 OPERATING SYSTEM

C.1.1) Work experience of at least 3 years, as described in the *Curriculum Vitae*, in the Western Balkans region.



Candidates shall provide, for each single assignment information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

C.1.2) Work experience of at least 3 years, as described in the *Curriculum Vitae*, in Bosnia and Herzegovina

Candidates shall provide, for each single assignment information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

C.1.3) Work experience of at least 3 years, as described in the Curriculum Vitae, in

Technical Assistance projects dal Curriculum Vitae, di almeno 3 anni in progetti

Candidates shall provide, for each single assignment information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

C.1.4) Work experience of at least 3 years, as described in the Curriculum Vitae, with the Public Administration in international projects or funded by the European Union

Candidates shall provide, for each single assignment information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call.

# C.2 TRAINER 2 - EXPERT IN ADVANCED CISCO SECURITY AND WEB SERVICES

C.2.1) Work experience of at least 3 years, as described in the Curriculum Vitae, in the

Western Balkans region.

Candidates shall provide, for each single assignment information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

C.2.2) Work experience of at least 3 years, as described in the *Curriculum Vitae*, in Bosnia and Herzegovina

Candidates shall provide, for each single assignment information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

C.2.3) Work experience of at least 3 years, as described in the Curriculum Vitae, in

Technical Assistance projects dal Curriculum Vitae, di almeno 3 anni in progetti



Candidates shall provide, for each single assignment information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

C.2.4) Work experience of at least 3 years, as described in the Curriculum Vitae, with the Public Administration in international projects or funded by the European Union

Candidates shall provide, for each single assignment information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call.

# C.3 TRAINER 3 – EXPERT IN UTIMACO HARDWARE SECURITY MODULE AND CERTIFICATES

C.3.1) Work experience of at least 3 years, as described in the *Curriculum Vitae*, in the

# Western Balkans region.

Candidates shall provide, for each single assignment information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

C.3.2) Work experience of at least 3 years, as described in the *Curriculum Vitae*, in Bosnia and Herzegovina

Candidates shall provide, for each single assignment information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

C.3.3) Work experience of at least 3 years, as described in the Curriculum Vitae, in

Technical Assistance projects dal Curriculum Vitae, di almeno 3 anni in progetti

Candidates shall provide, for each single assignment information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call;

C.3.4) Work experience of at least 3 years, as described in the *Curriculum Vitae*, with the Public Administration in international projects or funded by the European Union

Candidates shall provide, for each single assignment information relating to the Client, duration (indicating in detail the period "from-to") and subject of the assignment for each past experience relevant to this call.

# 7. Participation conditions

In order to participate in the selection, it is necessary to fill in "Form 1 - Application Form" (downloadable from the website www.csipiemonte.it in the dedicated section) and to



submit the application form with the attachments mentioned in article 8 through one of the following ways:

- a) postal service by registered letter with return receipt to CSI-PIEMONTE Funzione Organizzativa di Primo Livello Personale, Organizzazione e Comunicazione -Gestione, Sviluppo e Formazione Risorse Umane, C.so Unione Sovietica 216 – 10134 TURIN, Italy. The application form shall be signed in original.
- b) certified e-mail to the following PEC address: protocollo@cert.csi.it.
  In absence of certified e-mail, the application can be submitted by e-mail to the following address: protocollo@cert.csi.it. Proof of receipt is the date of receipt at the abovementioned e-mail address.

The application form shall be duly signed with a digital signature or handwritten signature, scanned in pdf format in case of submission by e-mail.

The sealed envelope referred to in point a) will bear the following wording Selection procedure for the recruitment of three external experts for technical training activities within the project "EuropeAid/140420/DH/SER/BA EU support for IDDEEA to improve the information system of the Agency For Identification Documents, Registers, and Data Exchange of Bosnia and Herzegovina – Contract No: 2021/423-628" (ID AV22\_003 - AV22\_004 – AV22\_005).

The same wording should be indicated in the subject of the e-mail message referred to in point b).

# The application should arrive no later than xx September 2022 at 12.00 a.m.

In case of submission by registered letter with return receipt, the application should reach CSI within the deadline for submission, disclaiming CSI from any responsibility for any delay in delivery.

In case of submission by certified e-mail or e-mail, the application received at the e-mail address referred to in art. 7 point b) will be considered valid in compliance with the abovementioned deadline.

Applications will not be considered and therefore will be excluded if:

- not duly signed in original if submitted in paper form, or duly signed with a scanned handwritten signature in pdf format if sent by e-mail, or signed with a digital signature in case of submission by certified e-mail or e-mail.
- lacking the requirements indicated in this Call.
- lacking the wording Selection procedure for the recruitment of three external experts for technical training activities within the project "EuropeAid/140420/DH/SER/BA EU support for IDDEEA to improve the information system of the Agency For Identification Documents, Registers, and Data Exchange of Bosnia and Herzegovina Contract No: 2021/423-628" (ID AV22\_003 AV22\_004 AV22\_005) in the subject of the e-mail message and in the paper envelope.



# 8. Necessary documents to be submitted

Each applicant will submit the following documents, in one of the ways indicated in article 7:

- Application form to be filled in pursuant to the Decree of the President of the Italian Republic no. 445/2000 of 28 December 2000 and subsequent amendments and additions, the sample "Form 1 - Application form" is downloadable from the website www.csipiemonte.it in the section of this procedure and will be signed in one of the following ways:
  - Handwritten signature if submitted in paper form.
  - $\circ$   $\;$  Handwritten signature in pdf format (scanned signature) if submitted by email.
  - Digital signature if submitted by certified e-mail or e-mail.
- copy of a valid identity document or equivalent document for foreign citizens.
- Curriculum Vitae in European format signed with handwritten signature (if submitted in paper form or by e-mail, scanned signature in pdf format) or digital signature (if submitted by certified e-mail or e-mail) including a declaration on the truthfulness of the information provided according to the Decree of the President of the Italian Republic no. 445/2000 and subsequent amendments and additions. Concerning the professional experience, the Applicant will specify the contracting authority, the activity carried out, the assignment period indicating in detail the period "from-to".

The submission of the application means full acceptance of the conditions outlined in this Call and full awareness of the autonomous work relationship.

All personal data included in the application will be processed in accordance with current legislation on privacy, as detailed in the information notice published on the institutional website of CSI-Piemonte.

# 9. Selection procedure

The evaluation of the applications will be carried out by a specific Commission after the receipt of the applications. The evaluation of the candidates will be carried out by a specific Commission of selection, appointed by the Director General of CSI, after the receipt of the applications for participation.

The Curriculum Vitae received will be selected on the basis of compliance with the requirements indicated in paragraph 6, relating to the description of the requested professional profile. Candidates who do not meet the minimum requirements indicated above (see §6) will not be admitted to the selection. We therefore invite you to clearly fill in the Curriculum Vitae, accurately detail the activities carried out, as well as the periods to which they refer and highlight knowledge and experience as indicated above.

The Commission will verify if the application is complete, then if the minimum (general and professional) requirements are met and finally will evaluate the Curriculum Vitae in a comparative way.



There is the possibility of a non-evaluative interview phase without assignment of a score, aimed at providing clarifications regarding what is stated in the Curriculum Vitae. The call for the interview will be communicated to the admitted candidates via email or telephone; the interview phase will also be publicized on the Consortium's website.

At the end of the evaluation of the Curriculum Vitae and any interviews, the Commission will formulate a ranking list of merit for each position on the basis of the evaluation criteria indicated in the following paragraph.

# 10. Evaluation criteria

The assessment will be carried out by comparing the Curriculum Vitae and the score will be recognized in reference to professional "skills" and "experience" in positions similar to the applied position.

The maximum overall score for each Candidate is 30/30 points, to be assessed as indicated below:

POSITION Trainer 1 – Expert in Fortinet Next Generation Firewall and Windows 10 operating system							
Evaluation area	Maximum score	Score breakdown					
		C.1	Work experience of at least 3 years, as described in the Curriculum Vitae, in the Western Balkans region.	0-10			
Preferential requirements : Specific		C.2.	Work experience of at least 3 years, as described in the Curriculum Vitae, in Bosnia and Herzegovina	0 - 10			
knowledge and skills (See § 6, letter C)	30	C.3	Work experience of at least 3 years, as described in the Curriculum Vitae, in Technical Assistance projects	0 - 5			
		C.4	Work experience of at least 3 years, as described in the Curriculum Vitae, with the Public Administration in international projects or funded by the European Union.	0-5			

# POSITION Trainer 2 – Expert in Advanced CISCO security and Web services



Evaluation area	Maximum score	Score breakdown		
Preferential requirements : Specific knowledge and skills <i>(See § 6, letter C)</i>	30	C.1	Work experience of at least 3 years, as described in the Curriculum Vitae, in the Western Balkans region.	0-10
		C.2.	Work experience of at least 3 years, as described in the Curriculum Vitae, in Bosnia and Herzegovina	0 - 10
		C.3	Work experience of at least 3 years, as described in the Curriculum Vitae, in Technical Assistance projects	0 – 5
		C.4	Work experience of at least 3 years, as described in the Curriculum Vitae, with the Public Administration in international projects or funded by the European Union.	0 – 5

Evaluation area	Maximum score	Score breakdown		
		C.1	Work experience of at least 3 years, as described in the Curriculum Vitae, in the Western Balkans region.	0 - 10
Preferential requirements : Specific		C.2.	Work experience of at least 3 years, as described in the Curriculum Vitae, in Bosnia and Herzegovina	0 - 1
knowledge and skills (See § 6, letter C)	30	C.3	Work experience of at least 3 years, as described in the Curriculum Vitae, in Technical Assistance projects	0 – 5
		C.4	Work experience of at least 3 years, as described in the Curriculum Vitae, with the Public Administration in international projects or funded by the European Union.	0 – 5

# **11.** Responsible for the procedure

The Responsible for the Procedure is Dr. Riccardo Palumbo, Director of National and International Activities Development Office.



# **12.** Document verification

CSI-Piemonte reserves the right to verify the possession of the requirements indicated in this Call, as well as the qualifications declared, at any time, even after the termination of the selection.

In the event of a mismatch between what has been declared and what has been ascertained, the current legislation on untruthful statements will be applied.

# **13.** Assignment procedure

The assignment of the position is ordered by the Responsible for the procedure, on the basis of the proposal of the Selection Commission after acquiring the authorization of the Director-General.

For each position, the assignment will be awarded to the first classified in the merit ranking of candidates admitted to the selection. In the event of renunciation or exclusion due to the outcomes of any possible check on the declarations provided by the Candidate, the assignment will be proposed to the following candidate in the ranking list.

For each position, CSI also reserves the right to confer the assignment even in the presence of a single application, as long as it is considered suitable, as well as reserves the right not to assign any assignment, in the event that no suitable candidate results from the selection.

# 14. Access to the documents

Candidates have a right of access to the documents to be exercised in compliance with the provisions of Law no. 241/1990 and subsequent amendments and additions (New rules on administrative procedure and right of access to administrative documents).

# 15. Advertising and information

The outcome of the selection procedure will be notified through the website <u>www.csipiemonte.it</u>.

# 16. Final provisions

The Consortium reserves the right to extend the deadline for submitting applications before its expiration, as well as to reopen the selection, modify, suspend or revoke the procedure for reasons of public interest, or not to continue it in whole or in part, following legislative and/or financial constraints, the change in the organizational needs of the Consortium or the use of different and more suitable selection procedures, in accordance with the provisions of its organizational rules.



Riccardo Palumbo Funzione Sviluppo Attività Internazionali e Nazionali Firmato digitalmente ai sensi dell'art. 20 del d.lgs. 82/2005 e s.m.i